

*Making it easier than ever to switch to
Together Credit Union!*

Opening your new Together CU checking is easy!

*Now simply follow the simple checklist steps to the right
to make the transition to your new checking account quicker and
easier than ever.*

*“Switch” requests are reprinted on the following pages.
Just print, complete, send ... and you’re on your way!*

*Questions? Contact your local branch representative
or our Member Contact Center today ~ 800.325.9905*

www.togethercu.org



Simple Switch Checklist.

Step 1

Discontinue using your old checking account. Balance your account and make certain funds are available to cover outstanding checks, debit card transactions and upcoming automatic payments.
direct deposits and withdrawals to clear

Step 2

Switch your Direct Deposit(s)

Send the enclosed Direct Deposit Switch R to any company or organization that deposits funds into your checking account (payroll, pension, social security or other government deposits, CD interest payments, child support, etc.)

Step 3

Switch your Automatic P

Send the enclosed Automatic P Request to any company that you pay via automatic payment/withdrawal.
include those companies you pay automatically via your debit card as well.

Step 4

Close your old Checking Account.

Once all checks have cleared and there is no activity on the account, send the enclosed R to Close Account to your old financial institution.
Be certain to destroy your old A deposit slips and checks from your previous account.

DIRECT DEPOSIT

Switch Request

Complete and submit this form to your employer or any company/organization that automatically deposits funds to your existing checking account. Make additional copies if necessary. PLEASE PRINT

My Information:

Name

Address

City

State

Zip

Daytime phone

New Financial Institution Information:

Together Credit Union

423 Lynch Street, St. Louis, MO 63118

(314)771-7700

Routing No: 281082915

Checking Account # _____

Attached is a voided check for reference.

[] I authorize a change to my Direct Deposit. Please begin making this automatic deposit to my new CU checking account, effective as of the following date: _____

Signature

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SWITCH REQUEST

Complete and submit this form to the financial institution where you have your existing checking account.

Financial Institution Name

Checking Account Number

Please accept this request to close my checking account (listed above) at your institution. checks have cleared this account and all direct deposits and automated payments have been stopped. Please send the remaining account balance to:

Together Credit Union

423 Lynch Street, St. Louis, MO 63118

(314)771-7700

Routing No:

Checking Account # _____

Name

Address

City

Signature

Joint Owner Signature (if any)

AUTOMATIC PAYMENTS

Complete and submit this form to any company or biller you are paying via automatic payment/ withdrawal (ie: insurance, utilities, cable, loans, mortgage, etc.) Make additional copies if necessary. PLEASE PRINT

My Information:

Name

Address

City State Zip

Company/Biller

Name

Account # with Company/Biller

New Financial Institution Information:

Together Credit Union
423 Lynch Street, St. Louis, MO 63118
(314)771-7700
Routing No: 281082915
Checking Account # _____
Attached is a voided check for reference.

[] I authorize a change in my automated payments. Please begin taking payments from my new CU checking account (information above) effective as of the following date:

Signature

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Complete and submit this form to any company or biller you are paying via automatic payment/ withdrawal (ie: insurance, utilities, cable, loans, mortgage, etc.) Make additional copies if necessary. PLEASE PRINT

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